

Township of Lawrence
Mercer County NJ
Department of Community Development

Instructions

This package is to be utilized for all applications to either the Planning Board or Zoning Board, with the exception of homeowner's applications (separate package). At the time of the filing of the application, the applicant shall provide one (1) complete set of the following documents for completeness review to the Division of Planning and Redevelopment:

- a) Appropriate documents from the master checklist (application must have an original signature).
- b) Complete set of the Site plans.
- c) Complete set of Architectural plans.
- d) Property Owner's List Request Form. There is a \$10.00 fee for this list, which must be paid at the time of the filing of the application. If there are over forty names, an additional \$0.25 per name will be charged (request form PO-1 attached).
- e) Appropriate fee and escrow (to be determined by the Finance Department at the time of filing of the application). An original W-9 is required with payment.

No application will be accepted without all completed necessary information. The Administrative Officer shall determine the completeness of all applications as specified by the Municipal Land Use Law. A letter of completeness review will be mailed directly to the applicant's attorney advising of any additional information required.

Any questions should be directed to the Administrative Officer at 609.844.7087.

**Township of Lawrence
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Department of Community Development**

Land Use Application Master Checklist

Name of Applicant: Venkata Surya Kiran Akella & Purnima Kothapalli

Block No. 1504 **Lot No(s)** 1, 2, 3

- | | | |
|-------------------------------------|--|-----------------------|
| | Required for all applications: | Complete form: |
| <input checked="" type="checkbox"/> | General Information | Form G-1 |
| <input checked="" type="checkbox"/> | Certifications | Form C-1 |
| <input checked="" type="checkbox"/> | Taxpayer Identification number & certification | IRS form W-9 |
| | Type of approval sought (check all as appropriate): | |
| <input type="checkbox"/> | Appeal from decision of Administrative Officer | Form A-1 |
| <input checked="" type="checkbox"/> | Bulk Variance (parcel) | Form B-1 |
| <input type="checkbox"/> | Bulk Variance (signage) | Form B-2 |
| <input type="checkbox"/> | Bulk Variance (homeowner) | Form B-3 |
| <input type="checkbox"/> | Contribution Disclosure Statement | Form DS-1 |
| <input type="checkbox"/> | Conditional Use | N/A |
| <input type="checkbox"/> | Informal | N/A |
| <input type="checkbox"/> | Interpretation | N/A |
| <input checked="" type="checkbox"/> | Lot Consolidation | N/A |
| <input type="checkbox"/> | Site Plan, Informal | N/A |
| <input type="checkbox"/> | Site Plan, Waiver | N/A |
| <input type="checkbox"/> | Site Plan, Minor | N/A |
| <input type="checkbox"/> | Site Plan, Preliminary Major | N/A |
| <input type="checkbox"/> | Site Plan, Final Major | N/A |
| <input checked="" type="checkbox"/> | Subdivision, Minor | N/A |
| <input type="checkbox"/> | Subdivision, Preliminary Major | N/A |
| <input type="checkbox"/> | Subdivision, Final Major | N/A |
| <input type="checkbox"/> | Use Variance | Form U-1 |
| <input type="checkbox"/> | Other (specify) | N/A |

List all accompanying material:

<u>Description</u>	<u>Number Submitted</u>
Deed dated 3.14.2022	23
Drainage Calculations by Keller Engineers of New Jersey, LLC	23
Metes & Bounds (existing) dated 5.25.2022	23
Metes & Bounds for proposed Lot A dated 5.2.2023	23
Metes & Bounds for proposed Lot B dated 5.2.2023	23

List name & address of all expert witnesses expected to testify:

Samir D. Mody, President - Keller Engineers of New Jersey, LLC

121 Market Street, 2nd Floor, Camden, NJ 08102

Joseph J. Console - Console Matison, LLP

1500 Walnut Street, Suite 900, Philadelphia, PA 19012

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General Information

1. Applicant:

Name Venkata Surya Kiran Akella & Purnima Kothapalli Phone 302-373-2040
Address 19 East 19th Street, Apt. #435 Fax _____
Bayonne, NJ 07002 Email avs.kiran2003@gmail.com
purnimakothapalli@gmail.com

2. Owner of land (as shown on current tax records):

Name Venkata Surya Kiran Akella & Purnima Kothapalli Phone 302-373-2040
Address 2181 - 2191 Brunswick Avenue Fax _____
Lawrence Township, NJ 08648 Email avs.kiran2003@gmail.com
purnimakothapalli@gmail.com

3. Attorney (where applicable):

Name Joseph J. Console, Esquire Phone 267-603-2493
Address 1500 Walnut Street, Suite 900 Fax 215-790-2969
Philadelphia, PA 19102 Email joe@consolelegal.com

4. Engineer (where applicable):

Name Keller Engineers of New Jersey Phone 856-536-3169
Address 121 Market Street, 2nd Floor Fax 856-494-0040
Camden, NJ 08102 Email smody@keller-engineers.com

5. If the applicant is a corporation or partnership, list the names and addresses of all stock holders or partners owning a 10% or greater interest in said corporation or partnership in accordance with P.L.1977 Ch.336.

N/A

6. Location of Land:

Lot No(s) 1, 2, 3 Block(s) 1504 Tax Map Pg(s) 15
Street(s) Brunswick Turnpike/Avenue & Bunker Hill Road

7. Zoning designation of parcel (see Zoning Map):

R-4

8. Name of proposed development:

Minor Subdivision & Land Development

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Certifications

Certification of applicant:

I/we do hereby certify that all statements made herein and in any documents submitted herewith are true and accurate.

Applicant's signature

Kiran *Purnima*
Venkata Surya Kiran Akella & Purnima Kothapalli
(Print or type name)

Date

3/15/2023

Owner's consent to filing of application:

If the applicant is not the owner of the property, have owner sign below or file with the application a letter signed by the owner consenting to the application.

I am the current owner of the subject property and am aware of and consent to the filing of this application.

Owner's signature

Kiran *Purnima*
Venkata Surya Kiran Akella & Purnima Kothapalli
(Print or type name)

Date

3/15/2023

Acceptance of reasonable review & inspection costs:

I/we do hereby agree to pay all reasonable costs for professional review of the plan(s) and material submitted herewith and for subsequent township inspection of any improvements to be constructed in connection therewith or future bond releases, where such inspection is required.

Applicant's signature

Kiran *Purnima*
Venkata Surya Kiran Akella & Purnima Kothapalli
(Print or type name)

Date

3/15/2023

Authorization for township officials to enter upon property:

I/we do hereby grant authorization to township officials, including Planning or Zoning Board members, to enter upon the subject property for the purpose of inspection related to this application.

Owner's signature

Kiran *Purnima*
Venkata Surya Kiran Akella & Purnima Kothapalli
(Print or type name)

Date

3/15/2023

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Bulk Variance (Parcel)

Existing and proposed property dimensions as compared to the zoning ordinance requirements:

	Permitted for zone in which property is located	Permitted for zone where proposed use is allowed ⁽¹⁾	Existing	Proposed	Extent of variance requested
LOT DATA	R-4	R-4	R-4 Prev. Lot 1 2 3	R-4 Lot A B	R-4 Lot A B
Lot Area	7,500 (min.) SF	SF	5,985 each SF	8,015 9,940SF	N/A SF
Lot Frontage	60 (min.) FT	FT	*45 each FT	60 75 FT	N/A FT
Lot Width	FT	FT	45 each FT	60 75 FT	N/A FT
Lot Depth	FT	FT	133 each FT	133 133 FT	N/A FT
Parking Spaces					
Floodplain Buffer (if applicable)	FT	FT	FT	FT	FT
Total Impervious Coverage	60 %	%	39 N/A N/A%	29 43 %	N/A %
PRINCIPAL BUILDING			R-4 Prev. Lot 1	R-4 Lot A B	R-4 Lot A B
Front Yard setback	30 (min.) FT	FT	*29.72 FT	*29.72 32FT	*Lot A - 0.28FT
Left Side Yard setback	10 (min.) FT	FT	*2.13 FT	21 10 FT	N/A FT
Right Side Yard setback	10 (min.) FT	FT	*9.78 FT	*9.78 10 FT	*Lot A - 0.22FT
Rear Yard setback	35 (min.) FT	FT	56 FT	56 45 FT	N/A FT
Floor Area Ratio	0.38 (max.)		0.24	0.17 0.34	N/A
Building Height	35 (max.) FT	FT	14 FT	14 -- FT	N/A FT
ACCESSORY BUILDING					
Side Yard setback	FT	FT	FT	FT	FT
Rear Yard setback	FT	FT	FT	FT	FT
Dist. to Other Building	FT	FT	FT	FT	FT

(1) Complete this column with a Use Variance application only

Mark any pre-existing variance with an “ * ”.

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NOTICE TO ALL APPLICANTS

Lawrence Township would like to offer applicants an explanation of our escrow accounting system so that they may better understand our practices prior to filing an application with our Zoning or Planning Board.

There are two cost components to the application submission – the application fee and the escrow deposit. The application fee is a non-refundable charge to cover direct administrative expenses.

The escrow deposit is authorized by State law and is established to cover the costs of professional services including engineering, legal, planning and other expenses connected with the review of an application and the appearance before the Zoning or Planning Boards. Some professional services are provided by in-house staff and other services by outside consultants. The law provides that the costs of outside consultant services are recovered in full and in-house staff services are recovered at double the staff member's hourly compensation. The initial escrow deposit established by Lawrence Township is almost always less than the Township's cost to complete the application process. When an escrow account is depleted, the applicant must replenish the account.

The Township sends invoices quarterly on escrow accounts. Please be advised, however, that any charges in excess of the escrow deposit must be paid in full at each of the following stages – before plans are approved, before a building permit is issued, and before a Certificate of Occupancy is issued.

We hope that this assists you in understanding the costs associated with the application process. If you need further assistance, please contact the Finance Office at 609/844-7010.

Township of Lawrence
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AFFIDAVIT OF SERVICE TO NOTICE

Township of Lawrence)
County of Mercer)
State of New Jersey)

Venkata Surya Kiran Akella
& Purnima Kothapalli

IN RE: Application of _____
Application No. _____

I, _____, of full age, being duly sworn according to law, upon _____ oath, depose and say: That at least ten (10) days prior to the hearing of this application, I gave or caused to be given written notice thereof, IN THE FORM ATTACHED HERETO, and in the manner herein set forth, to all parties upon whom the New Jersey Revised Statutes require such notice to be served as follows:

1. To all property owners within 200' of the property to be affected by this application, by sending said notice by registered or certified mail to the last known address of the property owner or owners as shown by the most recent tax lists of the municipality, or by handing a copy of said notice to said property owner(s); and
2. If the property to be affected by this application is situated within 200' of an adjoining municipality, by sending a copy of said notice by registered or certified mail to the Municipal Clerk of such adjoining municipality and the County Planning Board of the County in which said adjoining municipality is located and the County Planning Board of Mercer County.
3. If the property to be affected by this application adjoins a County road or other County lands, by sending a copy of said notice by registered or certified mail to the County Planning Board of Mercer County.
4. If this application involves property abutting upon or adjacent to a State Highway, by sending a copy of said notice by registered or certified mail to the Commissioner of the New Jersey Department of Transportation.

A true list of names of said property owners, Clerks, boards and/or agencies served, with their addresses, and stating the date and manner of service upon each is as follows:

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NOTICE

File No. _____

NOTICE is hereby given that on the _____ day of _____, 20__, at 7:00 p.m. in the Lower Level Conference Room of the Municipal Building, 2207 Lawrenceville Road, Lawrence Township NJ 08648, the Lawrence Township ___ Planning Board ___ Zoning Board of Adjustment will hold a hearing on the appeal or application of the undersigned, at which time and place all interested parties will be given an opportunity to be heard:

LOCATION OF PREMISES – STREET ADDRESS AND BLOCK(s) / LOT(s):

2181 - 2191 Brunswick Avenue, Lawrence Township, NJ, 08648

Block 1504, Lots 1, 2, 3

NAME OF APPLICANT AND NATURE OF APPEAL OR APPLICATION:

Venkata Surya Kiran Akella & Purnima Kothapalli - Lot Consolidation & Minor Subdivision

and any other variances and/or waivers that are found to be required.

Copies of the application and plan are available for inspection at the office of the Lawrence Township Planning and Redevelopment, Municipal Building, weekdays (except holidays), between the hours of 8:30 a.m. and 4:30 p.m.

By: _____

 

Appellant or Applicant